

YOU ANYWHERE

city starter guide & checklist

5 admin wins + 5 feel-local plans you can do this week.

Moving shouldn't start with multiple open tabs and a hunt for services.

This quick guide gives you five calm admin wins and five tiny plans to get you easily settled and feel local, wherever you are. Each one takes minutes, not hours. Pick three today, and you'll feel the difference by the end of the week.

Courtesy of [Aqee](#)



5 admin wins



One “Official Accounts” folder

Create a single folder (cloud + computer) called / **Official**. Save logins, booking confirmations, and receipts there.

Add a simple name rule: **YYYY-MM-DD – What – Ref**. Future you will love this.



Late-hours pharmacy + clinic note

Find the nearest late-hours pharmacy and the most convenient clinic. Save names, addresses, and hours in your phone notes. Add a pinned map location called Health – Late.



Three renewal nudges

Add calendar reminders for three things you already know will expire (passport, lease/insurance, transport card, permit). Set a 30-day buffer with a second reminder one week before.



10 min checklist

- Make /Official folder (cloud + local)
- Start Documents Envelope
- Save late-hours pharmacy + clinic to maps
- Library: card or requirements photo
- Add 3 renewal reminders (+30-day buffer)



The Documents envelope

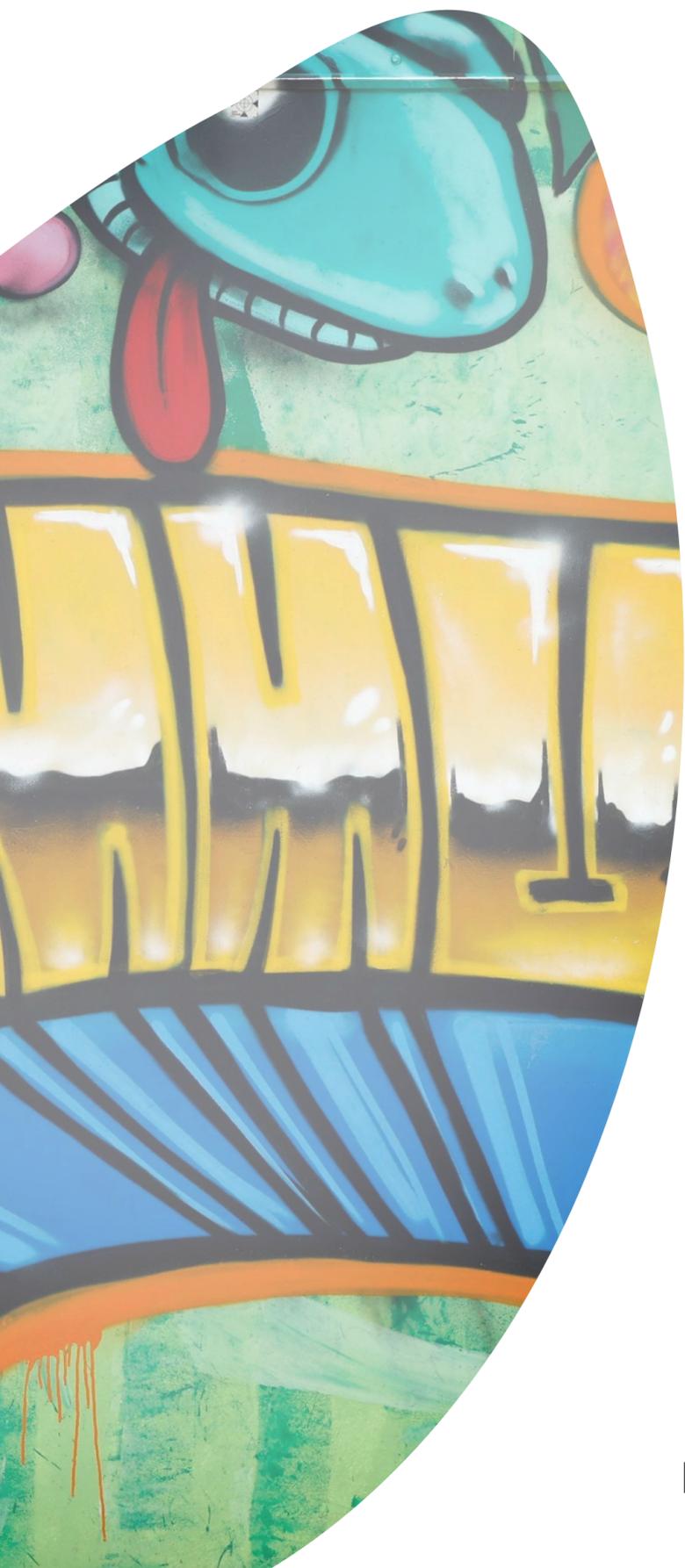
Fill one large envelope with essential photocopies or printouts you often need (ID, address proof, insurance, visa/permit if relevant). Keep it near the door. When you head to an office, grab and go.



Library card (or requirements photo)

Visit your closest public library. If you can register today, do it. If not, photograph the requirements board and save it. Ten minutes now saves hours later.

5 feel local plans



Claim a reset spot

Find a quiet bench, garden, or waterfront edge. Sit three minutes. Write one line about why you'd return. Pin it as Reset on your map.



Learn two useful phrases

Pick two phrases you'll actually use today (ordering, thanking, asking opening hours). Write a phonetic hint in your notes. Use at least one before dinner.



Market small taste (\leq €/\$5)

Buy one small bite from a local market or stall. Ask the vendor for a tip ("best time to come?" or "how do locals eat this?"). Save the stall name.



Low-pressure pickup play

Locate a free court, table, or park loop. Watch for ten minutes, then try a short rally or walk 1 km. Note the best times locals mention.



Public refill & mini-help

Find a public water tap or refill station. Add a map note with hours or shade. Your breadcrumb helps the next newcomer.

Less admin. More living. Join the waitlist → agee.io